

DEADLINE CHECKLIST

DEADLINE	SERVICE
ACT NOW – Rooms are filling up!	Discounted Hotel Rooms
February 23	Last Day for Early-Bird Pricing- Lead Retrieval Units
March 12	Last Day for Advanced Discounted Pricing- Lead Retrieval Units
March 23	Advanced Warehouse Storage begins (no Machinery)
April 6	Last Day to Receive Discounted Pricing for: Furniture Rentals Carpet Rental Exhibit Rental Signage Catering Services Electrical / Plumbing / Cleaning / Waste Removal Services Internet / Telecom / AV Services Labor
April 12	Last Day to Submit Booth Catering Orders, Meeting Room Requests and Hospitality Requests to Show Management
April 18	Last Day for Advanced Shipments Accepted at RES Warehouse
April 19	Last Day to Submit Vehicle Request form
April 20 - 23	Targeted Move In (See Targeted Move In Map for Times & Details)
April 24 - 26	ENJOY THE SHOW!